

# Ductless Heat Pump

## Project Information Form

For Commercial Locations

Instructions: Complete this form and submit via email to: [rebates@esgroupllc.com](mailto:rebates@esgroupllc.com) or fax to: 503.344.6942 or call 888.883.9879 for more information. All information is required to qualify for rebates.

### BUSINESS AND SITE INFORMATION

Account No (required)	Business Name		
Contact Name	Address	Phone:	
City	State	Zip	Contact Email:
Operating hours per week _____ Operating weeks per year: _____ Holidays observed per year: _____			
Considering the above, estimate the number of operating hours per year: _____ <i>The business must operate between 2,000 and 8,760 hours per year to qualify</i>			

### BUILDING INFORMATION

Qualifying buildings must meet the requirements below.

The building was constructed before 2009 <i>Check the box if this statement is correct. If not, the equipment is not eligible for incentives.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
The existing heat source is electric resistance (either zonal or forced air) <i>Check the box if this statement is correct. If not, the equipment is not eligible for incentives.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
The estimate square footage of the conditioned area is less than 20,000 sq. ft. <i>Check the box if this statement is correct. If not, the equipment is not eligible for incentives.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No

### EXISTING EQUIPMENT INFORMATION

Existing Equipment Information	DHP 1 Space	DHP 2 Space	DHP 3 Space	DHP 4 Space
Area conditioned by DHP is heated by either zonal or forced air electric resistance heat as the primary system	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)
The space conditioned by the DHP is <u>not</u> conditioned by an air source, ground source, or ductless heat pump.	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)

### NEW EQUIPMENT INFORMATION

DHP must be on Qualified Products List, available at: <https://www.bpa.gov/EE/Sectors/Residential/Pages/Ductless-Heat-Pumps.aspx>

Retrofit Information	DHP 1	DHP 2	DHP 3	DHP 4
DHP manufacturer				
DHP model number				
Heating capacity in tons				
The DHP is on the BPA Qualified Products List	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)	<input type="checkbox"/> Yes <input type="checkbox"/> No (If "No", project is not eligible for incentives)

### INSTALLER INFORMATION

Company Name	Total Installed Cost (before rebate) including equipment, labor, permit and tax:
By signing this form, I confirm that the above information is correct to the best of my knowledge.	
Installer Signature	Date

## Ductless Heat Pumps in Commercial Buildings

*(Pre-approval from Modern Electric Water Company is required before beginning project [rebates@esgroupllc.com](mailto:rebates@esgroupllc.com) or fax to 503-344-6942. Call 888.883.9879 for information)*

### Requirements and Specifications

Qualifying applications for DHPs include those installed in commercial buildings that meet the following requirements:

- Less than 20,000 square feet of conditioned floor area
- A construction date before 2009, this measure is available for retrofits only
- The area conditioned by the DHP must be heated by either zonal or forced air electric resistance heat. The space conditioned by the DHP is not conditioned by an existing air source heat pump or DHP
- Installed DHP must be a split-system employing an inverter driven outdoor compressor, inverter driven or variable speed indoor blowers
- Minimum 9.0 HSPF (for single head systems) & 8.0 HSPF (for multi-head systems)
- Only products listed on the BPA Ductless Heat Pump Qualified Products List <https://www.bpa.gov/EE/Sectors/Residential/Pages/Ductless-Heat-Pumps.aspx> will be accepted to qualify for the rebate. All commercial DHPs must be pre-approved before installation. Please submit the attached commercial DHP rebate application & AHRI certificate to [rebates@esgroupllc.com](mailto:rebates@esgroupllc.com) or fax to 503-344-6942.

### Documentation Requirements

- Invoice showing installed cost and new equipment order/purchase date.
- Completed attached rebate application showing that the measure requirements have been met.
- AHRI certificate that matches the indoor/outdoor unit number on the final invoice.

### Payment

Payment is \$250.00 per ton of installed outdoor unit heating capacity for each DHP. Payment shall be rounded up or down to the nearest whole ton. To calculate the tonnage of the unit divide the heating Capacity (Btuh) on the AHRI certificate by 12,000.

***Reimbursement shall not exceed 70% of the installed job cost.***